

## Senior Advantage Group Online Enrollment Instructions

Please note the following before clicking on this link [kp.org/medicare](http://kp.org/medicare) to sign up for SCPMG Retiree Senior Advantage.

1. Have your Medicare card or information ready, such as your Medicare ID number and your Part A/B effective date. Any required information missing may delay the enrollment.
2. Effective date of enrollment is typically first of the month following date of completed application submitted. However, it is still subject to CMS approval.

To ensure you are properly assigning your Medicare to the SCPMG Retiree group plan, please follow the steps below.

1. Click on "**Search by employer/group name.**"
2. Region/State of Residence: Select **California-Southern.**
3. Employer/Union/Trust Fund Name: Type in **Scpmg** and click Search.
4. Click on enroll in this plan now (if need so, scroll down on your browser to see it).
5. Group Number: Enter **100201.**
6. Fill out your information and answer the questions accordingly.
7. Employer/Group Information:
  - a. Employer/Union/Trust Fund Name: **SCPMG**
  - b. Employer/Union/Trust Fund ID Number: **100201**
  - c. Subgroup:
    - i. If you are a retiree on/after 1/1/1996, please enter 0058.
    - ii. If you are the surviving spouse of a retiree on/after 1/1/1996, please enter 0059.
    - iii. If you are a retiree before 1/1/1996, please enter 0021.
    - iv. If you are the surviving spouse of a retiree before 1/1/1996, please enter 0022.
8. Requested effective date: Enter the date you request to have your Medicare assigned to the group plan.
9. Continue through the online application and click submit once completed.

Please allow about 5 to 7 business days for CMS review. You will receive a notification from Kaiser Permanente after the process is complete. You may contact KP Medicare at 877-588-5739 or visit [kp.org/medicare/applicationstatus](http://kp.org/medicare/applicationstatus) to check on your application status.

Should you have any questions, please contact PHR Shared Services at 877-608-0044 or [PHRSharedServices@kp.org](mailto:PHRSharedServices@kp.org). Representatives are available Monday through Friday, from 7:30 a.m. to 5:30 p.m. to provide assistance.